

## PAYMENT OPTIONS

*Payment made by Internet Banking or EFTPOS is preferred to help minimise fees charged by the bank when processing cheques and cash.*

### PAYING BY INTERNET BANKING: Direct Payment into School Bank Account

- School's Bank Account Name: Helensvale State High School General A/C
- BSB Number: **064 430** CBA Branch Southport
- Account Number: **00091174**
- Reference/Details: Record "**Student EQ ID Number & Item eg: SRS2015 or Laptop**" in the reference/details section so that your payment can be recorded correctly

### PAYING BY PHONE: Payment by Credit Card

- Call the school on 55738569 or 55738588, Tuesday to Friday between 8:00am and 1:45pm
- Please have the account and your credit card details with you when you call
- Visa and Mastercard accepted

### PAYING BY MAIL: Payment by Credit Card, Cheque or Money Order

- Credit Card details completed on the Payment Advice below
- Cheques and Money Orders made payable to Helensvale State High School and returned with completed Payment Advice below
- Post to Helensvale State High School, 243 Discovery Drive, Helensvale Qld 4212

### PAYING IN PERSON: Payment by Cash, Credit Card, Debit Card, Cheque or Money Order

- Payment can be made at the finance department **Monday to Thursday 8.00am to 1.45pm**
- Cash, Credit Card and Debit Cards (EFTPOS), Cheques and Money Orders are accepted



#### CREDIT CARD PAYMENT ADVICE

STUDENT'S NAME (1): \_\_\_\_\_ STUDENT EQ ID: \_\_\_\_\_

STUDENT'S NAME (2): \_\_\_\_\_ STUDENT EQ ID: \_\_\_\_\_

AMOUNT PAID: \_\_\_\_\_ INVOICE NUMBER: \_\_\_\_\_ DATE: \_\_\_\_\_

NAME ON CREDIT CARD: \_\_\_\_\_

CARD TYPE: ☐ VISA ☐ MASTERCARD

CREDIT CARD NUMBER:

*(Please ensure that all sixteen numbers are entered)*

EXPIRY DATE:

SIGNATURE ON CARD: \_\_\_\_\_

Please return to:

Helensvale State High School  
243 Discovery Drive, Helensvale Qld 4212  
School Finance Department - telephone 55738569 or 55738588 fax 55738579